

**To the Mayor and Members of the City Council****October 25, 2016**

Page 1 of 1

SUBJECT: VEHICLE FOR HIRE ORDINANCE REVISIONS – TIMING OF BACKGROUND CHECKS

On June 28, 2016, City Council adopted a new Vehicle for Hire ordinance. The ordinance requires each company providing vehicle for hire services to make a written certification to the City that the company has conducted a national criminal background and driver's license check on each driver who will operate a Vehicle for Hire under the company's Operating License. The ordinance further requires each company to certify that their drivers meet the driver qualifications contained in the ordinance. The ordinance requires that the background check and driver's license check be performed on each driver within 60 days of the company applying for an Operating License and on an annual basis thereafter.

Requests have been made to eliminate the requirement that the background checks and driver's license checks be conducted within 60 days of a company applying for an Operating License. Removing this requirement would eliminate the need for companies to perform all background checks within a 60 day time period. It would also eliminate the requirement that a company perform a second check on any driver whose background check was conducted more than 60 days before the company applies for its Operating License.

City staff is recommending a revision to the ordinance to allow the national criminal background and driver's license checks to be performed every 12 months. A company applying for its first Operating License may still be required to perform a second background check on its drivers to ensure the drivers meet the City's driver qualifications. Companies will continue to be required to perform a national criminal background and driver's license check on any new drivers that the companies hire after obtaining their Operating License.

Staff will be presenting an M&C with the recommended revisions at the November 1, 2016 City Council Meeting for your consideration.

If you should have questions, please contact Douglas Wiersig, TPW Director, at 817-392-7801.

David Cooke
City Manager